

# AFTER-ACTION REVIEW

*From Measurement to Improvement*

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Date: \_\_\_\_\_

Time: \_\_\_\_\_

Type:  Drill  Incident

Location: \_\_\_\_\_

Incident Type:  Fire  HazMat  Rescue  Medical  Other \_\_\_\_\_

Evaluator / IC: \_\_\_\_\_

## ONE DECISION

*State it like a decision, not a story*

## WHAT WE SAW

*Facts only – no blame, no assumptions*

## WHAT CHANGED (OR NEEDS TO CHANGE)

*Process, staffing, training, communications, policy*

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## ROOT CAUSE CATEGORY

People       Process       Technology       Policy

## IMPROVEMENT PLAN

**Action Required:** \_\_\_\_\_

**Owner:** \_\_\_\_\_

**Due Date:** \_\_\_\_\_

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## RE-MEASUREMENT PLAN

**Metric to Re-Measure:**

Dispatch       Assembly       Initiating Action       Other

**DATE FOR RE-MEASUREMENT:** \_\_\_\_\_

*If the same problem repeats, it's not a people issue — it's a system issue.*